



# OFFICE OF THE BALURGHAT MUNICIPALITY

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Memo No 5191/HS-20

Date:- 23.02.2026

## NOTICE INVITING QUOTATION

Sealed quotation are hereby invited by the undersigned from the local Automobile workshops/ Engineering farm etc towards the renovating & up-grading of following works for the Compactor bearing number WB61A/4434 engaged at Sanitary & Conservancy section under Balurghat Municipality.

### Terms & Condition:-

1. The quotation must be in enclosed proforma of his/ her own letter head of the farm duly signed by the proprietor of the farm along with all types of taxes.
2. The quotation should have to be submitted along with copies of Trade License, P. Tax, Pan Card, IT & GST etc.
3. The quotations to be submitted by hand to the receive counter of working days to this office within 02.03.2026 by 2 P.M and the same will be opened at 3 P.M on the same date where quotationers may remain Present.
4. The undersigned will reserve the right to cancel the quotations without assigning any reason and not bound to accept the lowest rate.
5. The farm should also provide one year warranty certificate regarding mechanical error.

### Specification of the works and required rate :-

SL NO	SPECIFICATIONS	OFFER RATE INCLUDING ALL TAXES
1	Up-gradation of clutch system including change of clutch cover assembly, clutch plate, fly wheel wheel ring gear etc. With opening fitting of gear box clutch unit including supply of all parts & lathe jobs.	
02	Self starter up-gradation with change of clutch drive and carbon brush & wiring with all labour charges.	
		Total amount =

Chairman  
Balurghat Municipality

Memo no:- 5191/1(3) /HS-20  
COPY TO :-

Date:- 23.02.2026

1. The District Magistrate, Dakshin Dinajpur, Balurghat.
2. The Sub-Division officer, Balurghat sadar, Dakshin Dinajpur.
3. The District Information & Cultural officer, Dakshin Dinajpur, Balurghat.

Chairman  
Balurghat Municipality

Memo No 5191/2(10) /HS-20

Date:- 23.02.2026

### Copy forwarded for information to:-

- 1) The Vice-Chairman , Balurghat Municipality.
- 2) The MCIC ....., Balurghat Municipality.
- 3) The Executive officer, Balurghat Municipality.
- 4) The Finance officer, Balurghat Municipality.
- 5) The Head clerk Balurghat Municipality
- 6) The Asst. Head Clerk, Balurghat Municipality.
- 7) The Accountant, Balurghat Municipality.
- 8) Receive section, Balurghat Municipality.
9. Notice Board, Balurghat Municipality for Display.
10. Sri Mrinmoy Das, IT support specialist / Sri Ramkrisho Sikder, IT cordinator, Balurghat Municipality , He is directed to upload the NIQ on the Municipal website.

Chairman  
Balurghat Municipality